

## PATIENT AND PROCEDURE LOG POLICY

The achievement of the Marshall University Joan C. Edwards School of Medicine's Institutional Learning Objectives of Medical Knowledge, Professionalism, Practice-Based Learning, Systems Based Practice, Interpersonal and Communication Skills, and Patient Care are supported through the completion of a patient and procedure log which students must complete during their third and fourth years of training. The list of the patient encounters and procedures was originally prepared by the Year 3 subcommittee, which consists of the third year Clerkship Directors, in August 2005. These lists are modified annually, as needed, by the Year 3 subcommittee and approved by the Curriculum Committee.

Students must complete at least 85% of their patient log and 100% of their procedure logs required by the specific clerkship to successfully complete the course. Students failing to complete the logs as required above will receive a grade of "Incomplete" until the requirement is met.

In addition, students are responsible for logging their patients and procedures on line in a timely fashion. Clerkships will monitor completion of the requirements.

### Patient and Procedure Log Details

The student must have all patient encounters and procedures supervised by a resident or attending physician.

The student must participate in taking the patient's history, perform a relevant physical examination and discuss the diagnosis and management plan for the patient. Patients that are simply "seen on rounds" do not count towards meeting this requirement.

Patient encounters and procedures may be completed in either inpatient or outpatient settings

Some procedures need to be performed, others observed

Students may log any Patient Encounter on any rotation regardless of its clerkship designation. For example, if a patient with "Bipolar Disorder" is seen on Family Medicine, that encounter can be logged even though it is listed under Psychiatry.

If a patient has more than one diagnosis, students may get credit for a **maximum of TWO conditions**. For example, a patient presents to the walk-in clinic with a history of diabetes mellitus and hypertension. If both conditions are addressed during the history and physical examination, and there is a discussion of the diagnoses and management plan for each, then each condition can be logged.

If a patient is having a procedure and the student wants credit for both the procedure and the patient encounter, the student **MUST** meet the requirements for a meaningful patient encounter as discussed above. For example, a 4-week-old presents to the emergency

department with a fever and there is concern of meningitis. The student participates in the history, exam, diagnosis and management discussion including observing the lumbar puncture. The student can log BOTH the procedure (Lumbar Puncture) and the patient encounter (Meningitis).

Students participating in away rotations can log patient encounters.

Students may use alternative methods for satisfying the patient and procedure log requirement as approved and designated on the official patient list found on the student website.

**Students must achieve satisfactory completion of these requirements prior to graduation.**

### **Class Policies**

#### **Class of 2012 Policy**

Students must log a patient encounter for **each** diagnosis listed on the revised list for the Class of 2012.

Students must log the appropriate number of procedures as listed on the revised list for the Class of 2012.

#### **Class of 2011 Policy**

Students must log a patient encounter for **each** diagnosis listed on the revised list for the Class of 2011.

Students must log the appropriate number of procedures as listed on the revised list for the Class of 2012.

Approved by Curriculum Committee March 2011